

Commissioners of St. Mary's County Meeting Minutes (Tuesday, May 24, 2022)

Generated by Julie Burch on Wednesday, May 25, 2022

Members present

Commissioner President James R. Guy

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor

David Weiskopf, Interim County Administrator

ALisa Casas, Communications Director, Public Information Office

1. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:03 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which contains the Minutes of May 17, 2022, as amended.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

2. PUBLIC HEARING

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Public Hearing - To amend the Comprehensive Plan Land Use Map to change the land use from Rural Preservation to Rural Commerce and to change the zoning from the Rural Preservation District to the Rural Commercial Limited zoning district for two parcels located at 26470 Three Notch Road, Mechanicsville.

Commissioner President Guy opened the public hearing at 9:07 a.m.

Present: William B. Hunt, Director, Department of Land Use and Growth Management

Notice of the public hearing was published on May 6, and May 13, 2022, in Southern Maryland New Newspaper. This public hearing was to receive public comment on a proposed amendment to the 2010 Comprehensive Plan Land Use Map to change the land use from Rural Preservation to Rural Commerce and to change the Zoning Map from Rural Preservation to Rural Commercial Limited zoning district for property located at 26470 Three Notch Road, Mechanicsville.

Commissioner President Guy requested David Weiskopf provide the format for the public hearing and open the hearing for public comment.

Public Comments given by:

Chris Longmore, 22738 Maple Road #101, Lexington Park, MD

Mr. Weiskopf closed the public hearing for public comment and noted that the record would remain open for public comment for an additional seven days. Commissioner President Guy closed the public hearing at approximately 9:18 a.m.

3. PROCLAMATION

A Proclamation was presented for Safe Boating Week.

4. PRESENTATIONS

A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - 2022 Annual Historic Preservation Awards selected by the Historic Preservation Commission

The Commissioners recognized the following recipients of the 2022 Historic Preservations Awards.

Kent Randell, Historic Preservation Service Award, Manuscript on Susquehanna Estate
Samuel Baldwin, Historic Preservation Project Award, John Hanson Briscoe Historical Project
All Saints' Episcopal Church Restoration / All Saints' Episcopal Church Oakley Parish,
Historic Preservation Service Award
John Richard Knott Sr. (1925-2020), Historic Preservation Lifetime Achievement Award

B. DEPARTMENT OF HUMAN RESOURCES - RISK - LGIT Grant Award Presentation

Present: Catherine Pratson, Director, Department of Human Resources
Tim Ailsworth, Executive Director, LGIT

Mr. Ailsworth presented the \$2,500 grant awarded for online driver training for St. Mary's County Employees.

5. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JUNE 7 AND 14, 2022. There will be no meeting of the Commissioners on May 31, 2022.

B. CIRCUIT COURT - Presentation of Grant Award from the Maryland Administrative Offices of the Courts, MD2236

I move to approve the Circuit Court Security Grant Award from the Maryland Administrative Office of the Courts on behalf of the Circuit Court for St. Mary's County, for courthouse security improvements in the amount of \$3,928.86, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. DEPARTMENT OF FINANCE - Approve Budget Amendments - Revenue and Expense Realignment

I move to approve the budget amendments increasing FY2022 Recordation Tax Revenue budget and various department requests by reducing the CSMC Emergency Reserve and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - DMTU, LLC Lease Agreement Extension

I move to approve the DMTU, LLC Lease and Operating Agreement Addendum to extend the lease agreement five (5) additional years for building repairs and authorize the Commissioner President to sign any related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

E. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Adult Detention and Rehabilitation Center - State Grant Agreement

I move to approve the State Grant Award in the amount of \$1,856,000 in support of the Adult Detention and Rehabilitation Center, and the budget amendments transferring \$240,785 from the Adult Detention Center Upgrades to the FY22 Capital Reserve, and have the Commissioner President sign any related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Abstain: O'Connor

F. DEPARTMENT OF ECONOMIC DEVELOPMENT - Streamlining St Mary's County's Development Review Process

Present: Chris Kaselemis, Director, Department of Economic Development
Bill Hunt, Director, Department of Land Use and Growth Management

A brief was presented on the proposed Streamlining of the County's Development Review process. Standard review times will be established, and results by agency will be tracked and published. Pre-submittal meetings will be more heavily promoted. All agency review requirements would still be in place. A formal Technical Evaluation Committee meeting is not required but could still be requested by the applicant if submitted by the 1st Wednesday of the month.

G. OFFICE OF THE COUNTY ATTORNEY - Real Property - Railroad Right-of-way Easement Agreement

I move to approve the railroad right-of-way easement agreement between the Commissioners of St. Mary's County and 22757 Three Notch Road, LLC, doing business as Nissan of Lexington Park and authorize Commissioner Guy to execute the related document.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

H. OFFICE OF THE COUNTY ATTORNEY - Economic Development Commission

I move to amend Section 157-3 of the Code of St. Mary's County, Maryland to add an Alternate Member of the Economic Development Commission. and authorize the Commissioner President to sign any related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

I. DEPARTMENT OF RECREATION AND PARKS - Partnership Recreation & Parks and St. Mary's County Sheriff's Office

Present: Arthur Shepherd, Director

Jessica Hale, Recreation Division Manager

Mr. Shepherd provided a plan of action for the St. Mary's County Sheriffs' Office long-term use of the Wellness and Aquatics Center at the College of Southern Maryland Leonardtown Campus.

J. DEPARTMENT OF RECREATION AND PARKS - Gymnastics Center Lease - Fourth Amendment to Lease

I move to approve and authorize the Commissioner President to sign the Fourth Addendum to Lease for the Gymnastics Center between the County and the Pax River Village Center LLC.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Nay: Commissioner O'Connor

6. MAIN AGENDA ITEMS

A. DEPARTMENT OF FINANCE - ST. MARY'S METROPOLITAN COMMISSION - Approval of FY2023 Capital Improvement Budget and FY2024-2028 Capital Improvement Plan

I move to approve the St. Mary's County Metropolitan Commission FY2023 Capital Improvement Budget (CIB) and FY2024-2028 Plan in accordance with Section 113-30 of the Code of St. Mary's County.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

B. DEPARTMENT OF FINANCE - Commissioners of St. Mary's County Sets Rates and Approves FY2023 Operating and Capital Budgets

MOTION 1: I move to approve the fees and charges included in the public hearing.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 2: I move to approve and execute the Revenue Ordinance for FY2023, which sets the tax rates.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 3: I move to approve and execute the Appropriation Ordinance for FY2023, which identifies appropriations, and includes compensation increase for appointed employees.

Motion by Commissioner Michael L. Hewitt, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 4: I move to approve the FY2023 Budget, as set forth in the schedules and documents included in the submission, and execute the Budget Estimates page evidencing our approval of the itemized budget.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 5: I move to approve and authorize the Commissioner President to execute the Annual Budget Certification Statement for FY2023, page B-3 and submit with MOE calculation Certification to the Maryland State Department of Education.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

MOTION 6: I move to submit the executed FY2023 Nonrecurring Cost Requests Form and related documents to be submitted to the Maryland State Department of Education.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

7. COMMISSIONERS' TIME

The Commissioners highlighted events attended over the past week and provided general comments.

MOTION TO ENTER INTO CLOSED SESSION

I move to enter into Closed Session to discuss Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

8. CLOSED SESSION

Commissioner John E. O'Connor recused himself from the meeting.

A. PERSONNEL

Present: James R. Guy, President

Eric Colvin, Commissioner

Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
David Weiskopf, Interim County Administrator
Bill Hunt, Director, Dept. of Land Use and Growth Management
Catherine Pratson, Director, Dept. of Human Resources
John Houser, Assistant County Attorney
Diane Gleissner, Coordinator
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the Local Government Article of the Annotated Code of Maryland

Time Held: 11:29 a.m. - 12:05 p.m.

Location: Commissioners Meeting Room

Purpose: To consider or discuss the appointment of a member of a public agency or employee, unless the individual as a matter of public record makes a written request for an open session

9. ADJOURN

The meeting adjourned at approximately 12:05 pm.

Minutes approved by the Commissioners of St. Mary's on June 7, 2022.

JB

Julie Burch, Senior Admin Coordinator